



RCG's Secretariat



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Regional Coordination Groups

Templates and common documents formats

Document	RCGs Templates and common documents formats		
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RCGs Templates & common document formats

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RCGs Templates & common document formats

I. Introduction

This document provides a compilation of the templates most frequently used by the Regional Coordination Groups (RCGs) and other documents that despite not being a template are used as master files by the RCGs. There is also a section dedicated to Liaison Meeting.

Most of the hyperlinks provided refer to the RCGs Secretariat Teams environment. Documents publicly available like the Rules of Procedure are linked to the RCGs website.

RCGs Templates & common document formats

2. RCG North Atlantic, North Sea and Eastern Arctic (NANSEA) and RCG Baltic

The RCG NANSEA and RCG Baltic hold their annual meetings back-to-back, both RCGs coordinate so closely that the templates and documents produced are dual, they applied to both RCGs.

Agenda – Technical meeting

[Agenda_Timetable_RCG_2023_final.xlsx](#)

The link above corresponds to the 2023 RCG NANSEA and RCG Baltic technical meeting's agenda. When drafting future agendas, the format remains the same, the structure and contents might change accordingly to each year's needs, use consequently.

Report – Technical meeting report

[2023_RCG NANSEA RCG Baltic TM_Part I Report_blank.docx](#)

Presentation

[Presentation Template RCG NANSEA & Baltic_v01.pptx](#)

Minutes

[TEMPLATE_Minutes_RCG NANSEA & Baltic_v01.docx](#)

Reports - other than technical meeting

[TEMPLATE_DocWithCover_RCG NANSEA & Baltic_v01.docx](#)

[TEMPLATE_DocPlain_RCG NANSEA & Baltic_v01.docx](#)

Recommendations and decisions

[2023.05.24_RCG NANSEA BALTIC_R&D_all.xlsx](#)

ISSGs database

[RCG_ISSG_2018-2024.xlsx](#)

RCG NANSEA and RCG Baltic have developed an ISSGs database. This database is updated each year after the Liaison meeting; updates might involve the addition of newly created ISSGs, ISSGs that are put on hold, change in ISSG participants, etc.

RCG documents

[Rules of Procedure](#)

[Mandate and remits](#)

3. RCG on Economics issues (ECON)

Agenda – Technical meeting

[Agenda_RCGECON_2023_final.xlsx](#)

In addition to the 2023 RCG ECON agenda the file above includes other relevant information, such as: Terms of Reference; Recommendations; Participants; and Calendar.

Report – Technical meeting

[TEMPLATE_TM Report_RCG ECON_v01.docx](#)

Presentation

[Presentation Template RCG ECON_v01.pptx](#)

Minutes

[TEMPLATE_Minutes_RCG ECON_v01.docx](#)

Report – Other than technical meeting

[TEMPLATE_DocWithCover_RCG ECON_v01.docx](#)

[TEMPLATE_DocPlain_RCG ECON_v01.docx](#)

Recommendations and decisions

[TEMPLATE_Recommendations_RCG ECON_v01.docx](#)

RCG documents

[Rules of Procedure](#)

4. RCG Long Distance Fisheries (LDF)

Agenda – Technical meeting

[RCG LDF 2023_Agenda_DRAFT 17-05-2023.docx](#)

The link above corresponds to the 2023 RCG LDF technical meeting's draft agenda.

Report – Technical meeting

[TEMPLATE_TM Report_RCG LDF_v01.docx](#)

Presentation

[Presentation Template RCG LDF_v01.pptx](#)

Minutes

[TEMPLATE_Minutes_RCG LDF_v01.docx](#)

Report – Other than technical meeting

[TEMPLATE_DocWithCover_RCG LDF_v01.docx](#)

[TEMPLATE_DocPlain_RCG LDF_v01.docx](#)

Recommendations and decisions

[TEMPLATE_Recommendations_RCG LDF_v01.docx](#)

RCG documents

[Rules of Procedure](#)

5. RCG Large Pelagics (LP)

Agenda – Technical meeting

[RCGLP2023_TM_Agenda_v5_&_status_of_Reporting_elements.xlsx](#)

In addition to the 2023 RCG LP agenda the file above includes information to monitor the contributions to the report (Reporting elements).

Report – Technical meeting

[TEMPLATE_TM_Report_RCG_LP_v01.docx](#)

Presentation

[Presentation_Template_RCG_LP_v01.pptx](#)

Minutes

[TEMPLATE_Minutes_RCG_LP_v01.docx](#)

Report – Other than technical meeting

[TEMPLATE_DocWithCover_RCG_LP_v01.docx](#)

[TEMPLATE_DocPlain_RCG_LP_v01.docx](#)

Recommendations and decisions

[TEMPLATE_Recommendations_RCG_LP_v01.docx](#)

RCG documents

[Rules of Procedure](#)

6. RCG Mediterranean and Black Sea (Med&BS)

Agenda – Technical meeting

[RCG_MedBS_2023_Agenda_v1.xlsx](#)

In addition to the 2023 RCG Med&BS agenda the file above includes other relevant information, such as: Terms of Reference; Recommendations; Registered participants; and information about the RCG chairing.

Report – Technical meeting

[TEMPLATE_TM Report_RCG Med&BS_v01.docx](#)

Presentation

[Presentation Template RCG MED BS_v01.pptx](#)

Minutes

[TEMPLATE_Minutes_MED BS_v01.docx](#)

Report – Other than technical meeting

[TEMPLATE_DocWithCover_MED BS_v01.docx](#)

[TEMPLATE_DocPlain_MED BS_v01.docx](#)

Recommendations and decisions

[TEMPLATE_Recommendations_MED BS_v01.docx](#)

RCG documents

[Rules of Procedure](#)

7. Liaison meeting

Report

[ReportTemplate_20th LM.docx](#)

Presentation

[Presentation_Template LM_v01.pptx](#)

[Presentation_Template LM_endusers_v01.pptx](#)